

STEPS TO UPLOAD L&T TENDER

This is the first Log on screen that you get

The screenshot shows the SAP Business Client interface for 'THE KENYA POWER & LIGHTING C... (KE)'. The main content area displays 'Active Queries' for 'eRFxs'. The interface includes a navigation bar with 'Home', 'Employees', 'Qualifications', and 'Company'. The main content area displays 'Active Queries' for 'eRFxs' with filters for 'All (7)', 'Published (7)', 'Ended (0)', and 'Completed (1)'. Below this, there are search filters for Event Number, Event Status, Creation Date, Deadline Date Flag, Status, and Response Timeframe. A table lists various RFx events with columns for Event Number, Event Description, Event Type, Event Status, Start Date, End Date, Response Number, Response Status, Event Version, Response Version, Q&A, Start Time, and End time. The table shows several RFx events, including one with Event Number 1000000329.

Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Response Status	Event Version	Response Version	Q&A	Start Time	End time
3000000162	KP1/SAA-2/OT/63/PJT/15-16	Prequalification	Published	07.06.2016	07.06.2016	40000008858	Saved			0	00:00:00	10:00:00
1000000329	KP1/SAA-2/OT/61/ID/15-16	RFx (Public)	Published	07.06.2016	07.06.2016		No Bid Created			0	00:00:00	10:00:00
1000000328	KP1/SAA-2/OT/66/ID/15-16	RFx (Public)	Published	07.06.2016	07.06.2016		No Bid Created			0	00:00:00	10:00:00
1000000327	KP1/SAA-2/OT/68-ID/15-16 - Kisian	RFx (Public)	Published	08.06.2016	08.06.2016		No Bid Created			0	00:00:00	10:00:00
1000000326	KP1/SAA-2/OT/67-ID/15-16, Narok	RFx (Public)	Published	08.06.2016	08.06.2016		No Bid Created			0	00:00:00	10:00:00
1000000325	KP1/SAA-2/OT/64HR/15-16	RFx (Public)	Published	07.06.2016	07.06.2016		No Bid Created			0	00:00:00	10:00:00
1000000324	KP1/SAA-2/OT/58/CT/15-16	RFx (Public)	Published	18.05.2016	09.06.2016		No Bid Created			0	00:00:00	10:30:00

Choose any RFx no. you are responding to (NOT 3000000162) in this illustration 1000000329 was selected.

Display RFX: 1000000329 - Mozilla Firefox

THE KENYA POWER & LIGHTING C... (KE) | https://e-stima.kplc.co.ke/nwbc/?sap-nwbc-node=app_window_body

Display RFX: 1000000329

Print Preview Close Register Export

Number	Name	Status	Published	Start Date	End Date	Remaining Time	Owner
1000000329	KP1/9AA-2/OT/61/D/15-16	Published		07.06.2016	10:00:00 UTC+3	10 Days 23:43:31	RFCUSER

RFX Information Items Notes and Attachments

RFX Parameters Questions Note and Attachments

Start Date: 00:00:00
 Submission Deadline: 07.06.2016 10:00:00
 Opening Date: 07.06.2016 10:30:00
 End of Binding Period:
 Currency: KSH

Partners and Delivery Information

Details Add Send E-Mail Call Clear Filter Settings

Function	Number	Name	Phone Number
Requester		Dummy Requester Bid Decoupling	

Kenya Power

1000000329 KP1/9AA-2/OT/61/D/15-16 RFX (Public) Published 07.06.2016 No Bid Created 0 00:00:00 10:00:00
 1000000326 KP1/9AA-2/OT/67-D/15-16, Narok RFX (Public) Published 08.06.2016 No Bid Created 0 00:00:00 10:00:00
 1000000325 KP1/9AA-2/OT/64HR/15-16 RFX (Public) Published 07.06.2016 No Bid Created 0 00:00:00 10:00:00
 1000000324 KP1/9AA-2/OT/66/CT/15-16 RFX (Public) Published 18.05.2016 No Bid Created 0 00:00:00 10:30:00

10:15 AM 27-May-16

Then click on notes and attachments to get

Display RFX: 1000000329 - Mozilla Firefox

THE KENYA POWER & LIGHTING C... (KE) | https://e-stima.kplc.co.ke/nwbc/?sap-nwbc-node=app_window_body

Display RFX: 1000000329

Print Preview Close Register Export

Number	Name	Status	Published	Start Date	End Date	Remaining Time	Owner
1000000329	KP1/9AA-2/OT/61/D/15-16	Published		07.06.2016	10:00:00 UTC+3	10 Days 23:43:31	RFCUSER

RFX Information Items Notes and Attachments

Notes

Add Clear Filter Settings

Assigned To	Category	Text Preview

Attachments

Add Attachment Edit Description Versioning Delete Create Qualification Profile Filter Settings

Assigned To	Category	Description	File Name	Version	Processor	Checked Out	Type	Size (KB)	Changed by	Changed on
The table does not contain any data										

Collaboration

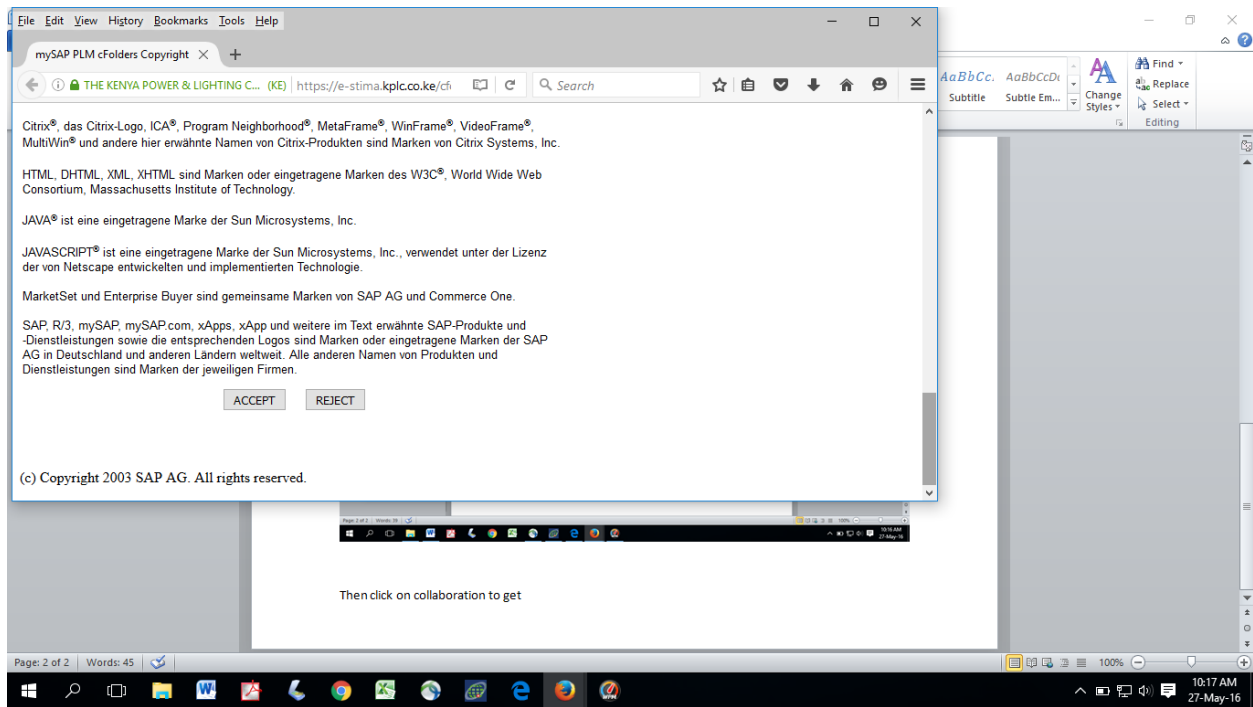
Create Assign Delete

Collaboration Room	Created on
Collaboration RFX 1000000329	17.05.2016 14:54:47

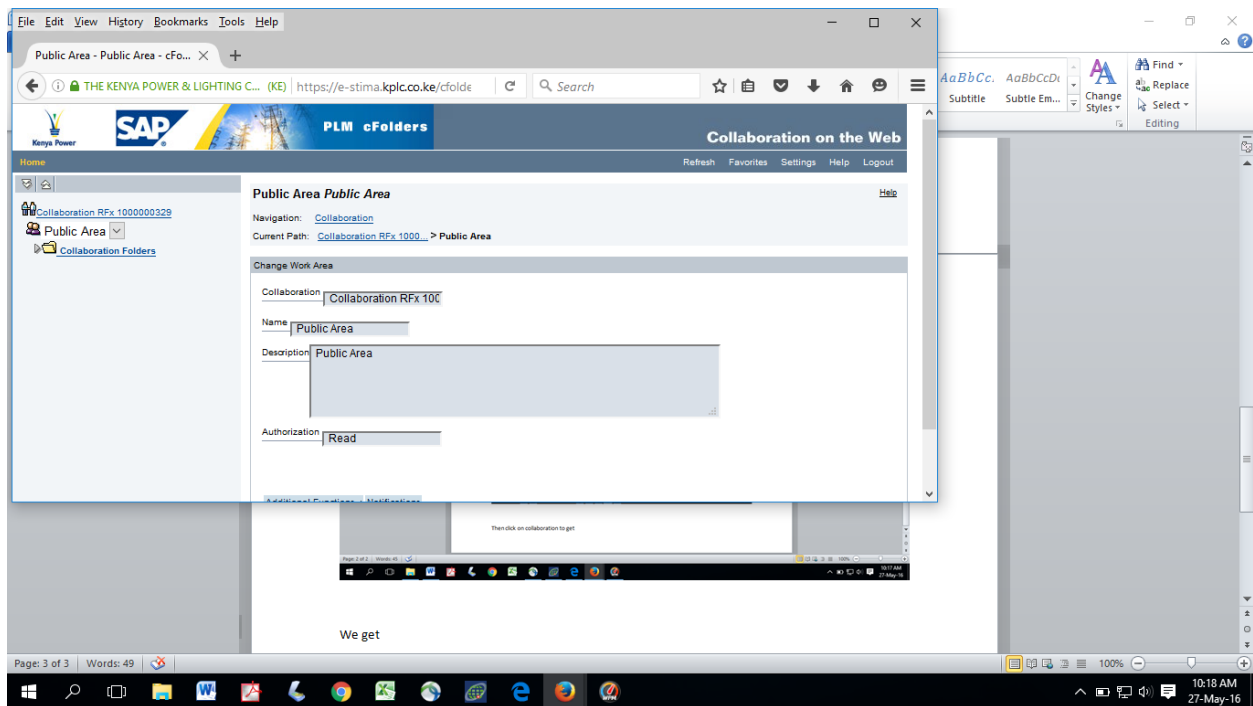
Page: 2 of 2 Words: 39

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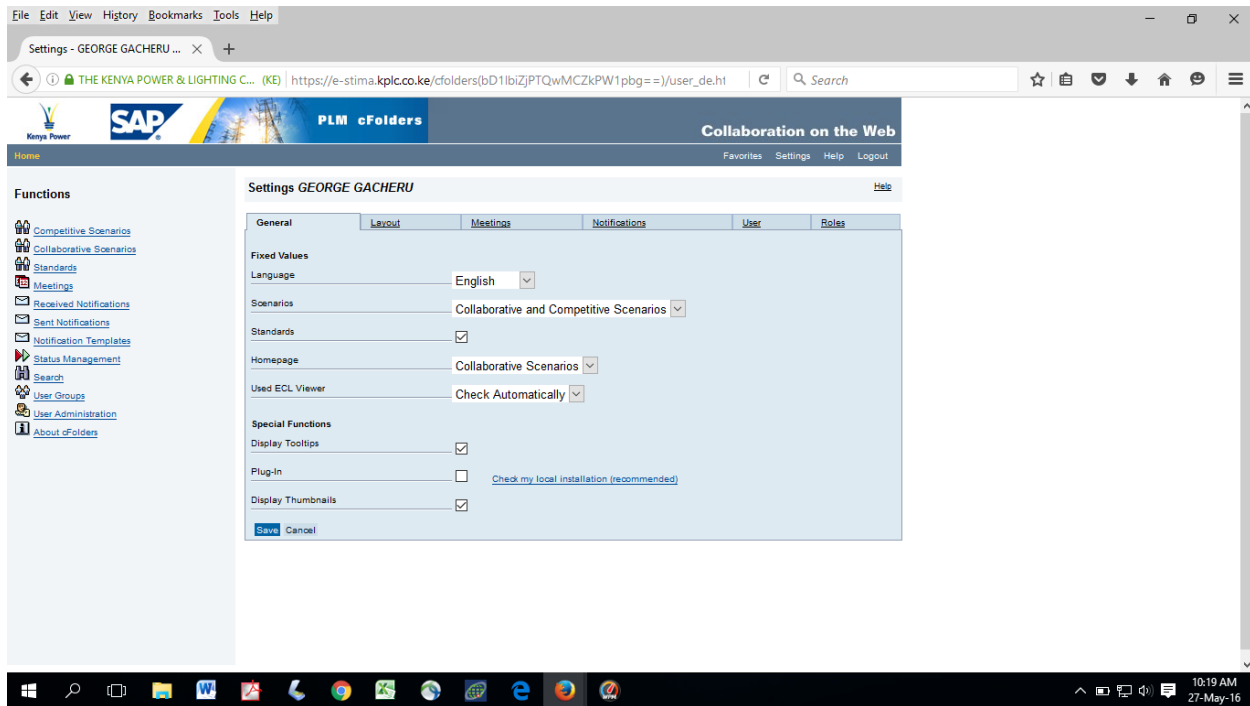
Then click on collaboration to get and accept



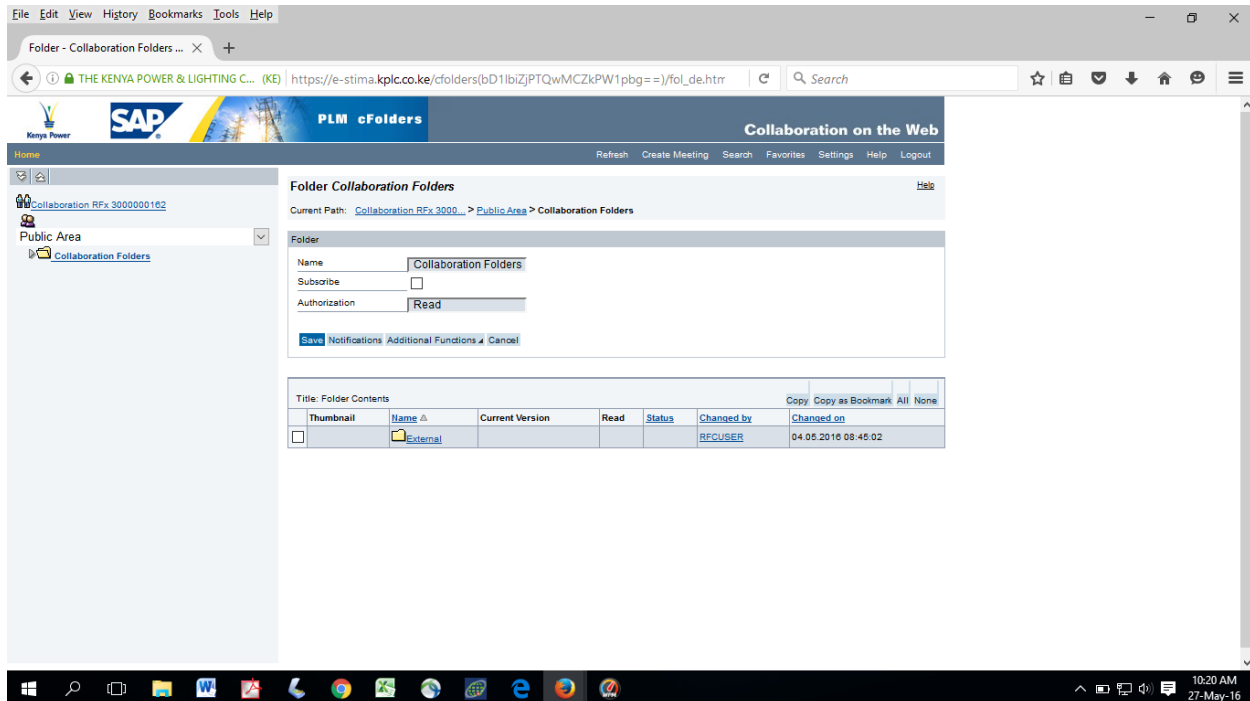
We get



Click on settings then competitive scenarios on the left Menu to get



You get a list of RFX as shown. Then select the RFX of your interest (3000000162) to get



Change the public area section to read your response no as shown below

Folder - Collaboration Folders ... X +

THE KENYA POWER & LIGHTING C... (KE) | https://e-stima.kplc.co.ke/cfolders(bD1IbIZjPTQwMCZkPW1pbg==)/fol_de.htmr

Kenya Power SAP PLM cFolders Collaboration on the Web

Home Refresh Create Meeting Search Favorites Settings Help Logout

Collaboration RfX 3000000162

Public Area

Public Area

RfXResp 4000008856 CAPON ENGINEE...

Folder Collaboration Folders

Current Path: Collaboration RfX 3000... > Public Area > Collaboration Folders

Folder

Name: Collaboration Folders

Subscribe: ☐

Authorization: Read

Save Notifications Additional Functions Cancel

Title: Folder Contents

Thumbnail	Name	Current Version	Read	Status	Changed by	Changed on
	External				RECUSER	04.05.2016 08:45:02

Copy Copy as Bookmark All None

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From the screen you may then proceed with the upload through CREATE button to get

Create Object - cFolders X +

THE KENYA POWER & LIGHTING C... (KE) | https://e-stima.kplc.co.ke/cfolders(bD1IbIZjPTQwMCZkPW1pbg==)/fol_se_crea

Kenya Power SAP PLM cFolders Collaboration on the Web

Home Favorites Settings Help Logout

Collaboration RfX 3000000162

RfXResp 4000008856 CAPON ENGINEE...

Collaboration Folders

Create Object

Navigation: Folder Overview

Current Path: Collaboration RfX 3000... > RfXResp 4000008856 CAP... > Collaboration Folders > Create Object

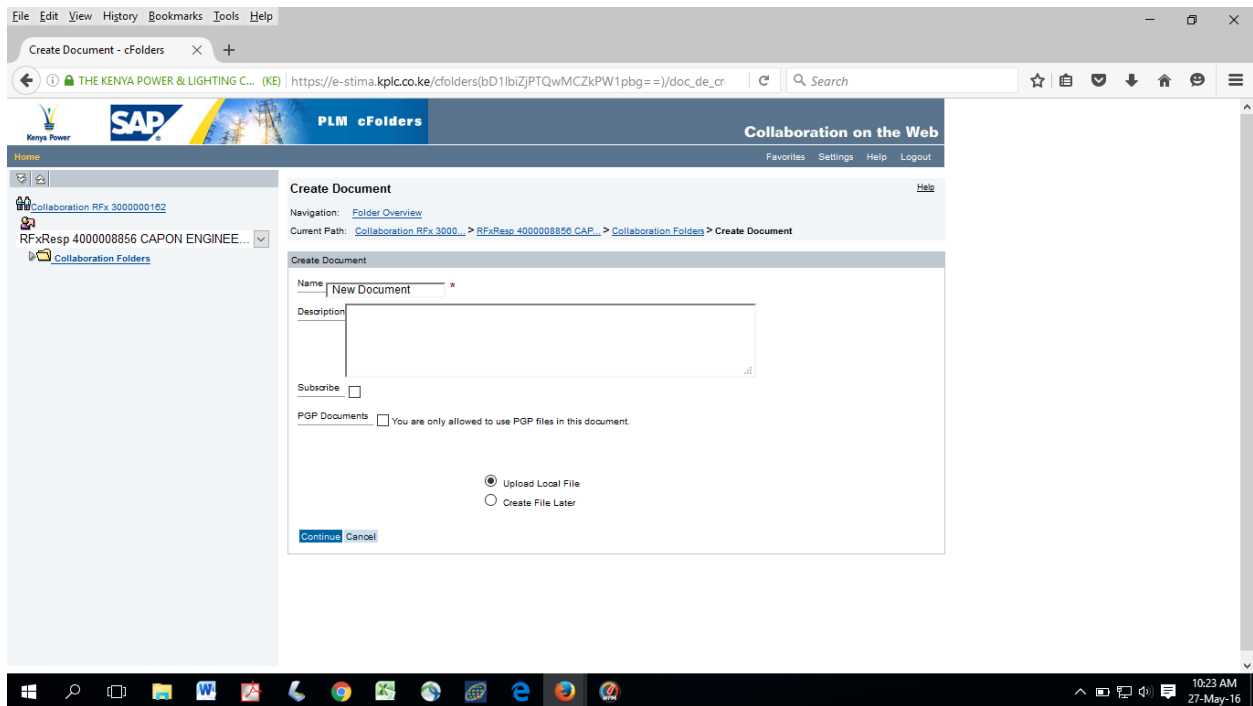
Title: What do you want to create?

	Bookmark	A bookmark can be linked to any Web site.
	Document	A document can contain any file in different versions.
	Material	A material is an item (product, goods and so on) that is created, used in production, traded, or consumed.
	Note	A note is for adding a short descriptive text and can have versions.

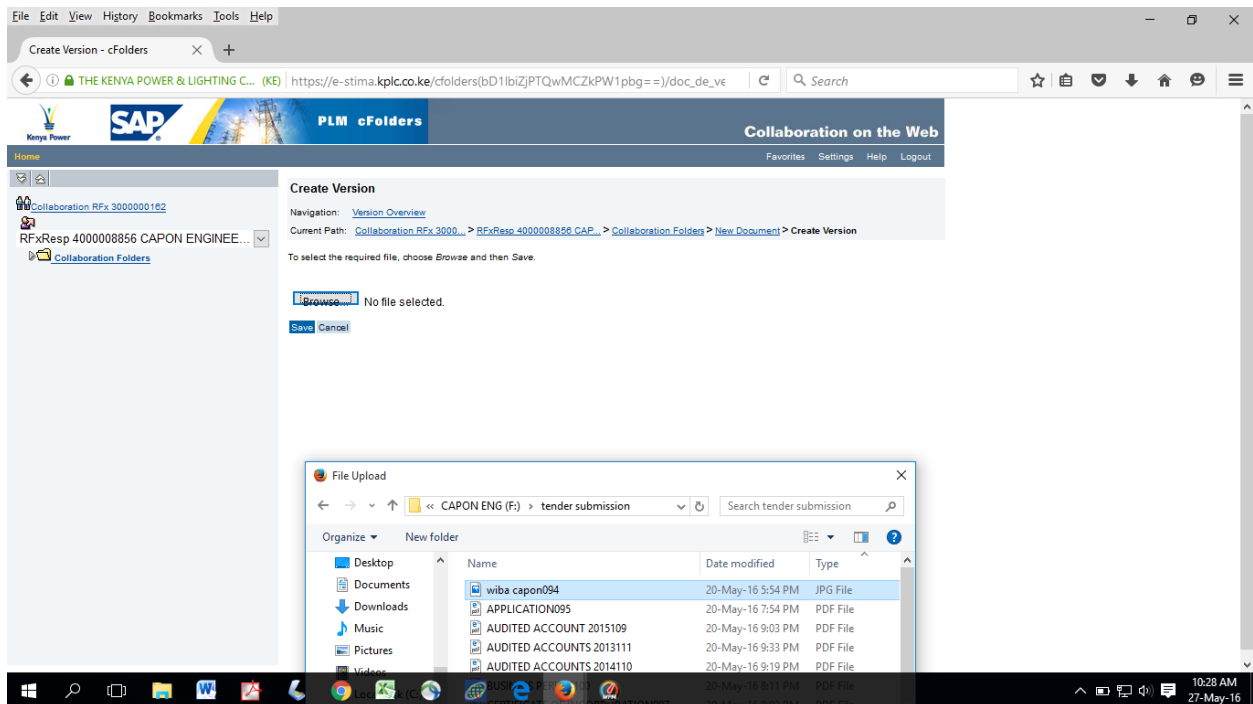
Cancel

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Click on document to get



The click on continue to get the BROWSE button. Select your PDF file from your computer as shown below then save



Your document will be appended in the collaboration folders list. Add your documents accordingly and get back to the RFX and select your response to do your submission.

Click on Edit to get the submit button option.

The screenshot shows the SAP 'Edit RFX Response' window for RFX 4000008856. The interface includes a top navigation bar with 'Submit', 'Read Only', 'Print Preview', 'Check', 'Close', 'Save', 'Delete', 'Export', and 'Import' buttons. Below this, a summary bar displays key information: Number 4000008856, RFX Number 3000000162, Status Saved, Submission Deadline 07.06.2016 10:00:00 UTC+3, Opening Date 07.06.2016 10:30:00 UTC+3, and Remaining Time 10 Days 23:24:19. The main content area is divided into several sections: 'Event Parameters' with fields for Currency (KENYA SHILLINGS), Bank Area Code, and Bid Bond Details; 'Incoterm' with a dropdown menu; 'Status and Statistics' showing creation and processing dates and user (Mr. GEORGE GACHERU); and 'Partners and Delivery Information' which includes a table with columns for Function, Number, Name, Valid from, Valid to, and Phone Number. A message at the bottom of this section states 'The table does not contain any data'. The bottom of the window shows a list of RFX items with columns for RFX Number, RFX Name, RFX Type, RFX Status, RFX Date, RFX Value, RFX Currency, RFX Unit, RFX Description, and RFX Action.

Function	Number	Name	Valid from	Valid to	Phone Number
The table does not contain any data					

RFX Number	RFX Name	RFX Type	RFX Status	RFX Date	RFX Value	RFX Currency	RFX Unit	RFX Description	RFX Action
1000000326	KP1/9AA-2/OT/67-ID/15-16, Narok	RFX (Public)	Published	08.06.2016	No Bid Created	0	00:00:00	10:00:00	
1000000325	KP1/9AA-2/OT/64/HR/15-16	RFX (Public)	Published	07.06.2016	No Bid Created	0	00:00:00	10:00:00	
1000000324	KP1/9AA-2/OT/66/CT/15-16	RFX (Public)	Published	09.06.2016	No Bid Created	0	00:00:00	10:30:00	

Kindly contact the SRM support desk on 0711031344 / 1337 / 1932 for any support.

END.